



**EXPRESSION OF INTEREST (EOI)
PREQUALIFICATION OF SUPPLIERS/SERVICE PROVIDERS**

EOI No:	FY21-077-USA-072
General Purpose	Prequalification of Suppliers/Service Providers
Issuance Date	Wednesday, 10 February 2021
Question Date	Tuesday, 23 February 2021 at 5:00pm, EST
Answers by Corus Due Date	Friday, 26 February 2021 at 5:00pm, EST
Closing Date	Friday, 05 March 2021 at 5:00pm, EST
Corus Email Contact	procurement@imaworldhealth.org

1. ORGANIZATION INTRODUCTION:

Founded in 1945, Lutheran World Relief (LWR) is a U.S.-based 501(c)3 organization with a mission to end poverty, injustice, and human suffering. LWR focuses its work on humanitarian assistance and long-term development, laying a foundation for resilience, sustainable adaptation to climate change, and the strengthening of value chains.

Headquartered in Baltimore, Maryland, LWR has an annual operating budget of \$50 million, with funding from Lutheran individual and congregational donors, U.S. Agency for International Development (USAID), the United States Department of Agriculture (USDA), the Bill & Melinda Gates Foundation, the Margaret A. Cargill Philanthropies, and others. LWR's programmatic approaches promote collaboration between public and private institutions to achieve shared impact. In the past 10 years, LWR has successfully executed more than \$60 million in restricted funding from the U.S. government, foundations, and the private sector.

IMA is a global, faith-based nonprofit that helps developing communities overcome their public health challenges. Founded in 1960 as Interchurch Medical Assistance, today's IMA works alongside governments, non-governmental organizations, faith-based and secular agencies to bring the best in science and public health programming to some of the world's most challenging environments. With offices in six countries and more than \$100 million in annual revenue, IMA is a vibrant, growing agency working to achieve health, healing and well-being for all.

IMA offers sustainable and efficient solutions to health-related problems that are far too common in the developing world. IMA believes all people are children of God and thus deserve to lead healthy and productive lives. The founding members of IMA World Health, Protestant Churches and church-based organizations chose to be intentionally ecumenical to provide health services and to build healthy communities around the world. We can do more together than alone; that spirit of joint action remains foundational to IMA today.

IMA World Health and Lutheran World Relief combined in 2020 to create Corus International. Corus International is the parent organization of Lutheran World Relief and IMA World Health, two brands that operate as a single organization.

2. BACKGROUND AND NEED:

Corus International, as part of its supplier pre-qualification process, is seeking to revisit and update its approved vendor list and duly onboard potential wholesalers and vendors capable of demonstrating to provide the following category(ies) of product(s).

- Medical supplies, equipment, and accessories
- Personal Protective Equipment (PPE)
- Laboratory equipment, supplies, reagents
- Pharmaceutical
- Diagnostics
- Gloves (examination & surgical)
- IT Equipment
- Vehicle

3. SUBMISSION GUIDELINES:

Corus require the following information from suppliers for further consideration. Potential wholesalers or vendors should submit their EOI through the email address at procurement@imaworldhealth.org, ATTN: Procurement Department, and should reference the EOI number and description on the email subject (e.g.: If you are a pharmaceutical wholesaler, your email's subject line must be: *FY21-077-USA-072 – Medical supplies, equipment, and accessories*)

3.1. Please submit the following part of this EOI:

- 1- Vendor Information Sheet (Attachement#1- completed and signed).
- 2- A letter statement of capacity/ability to provide one or multiple commodity categories under section 2.
- 3- Copy of the audited financial Report for the past most recent year.
- 4- Copy of certificate of your incorporation, company.
- 5- Copy of the Tax Identification Number (TIN) certificate and or a Valid Tax Compliance certificate.

- 6- At least 3 references point of contact (phone, email, organization) supported by copies of orders or contracts.

4. SUBMISSION DEADLINES:

- 1- All questions or clarification (technical & administrative) request pertaining this EOI shall be submitted in writing to the Corus's procurement department via procurement@imaworldhealth.org. The deadline for submission of questions is Tuesday, 23 February 2021 by 5:00pm, EST.
- 2- All EOI must be sent by email to procurement@imaworldhealth.org. The deadline for submission of EOI is Friday, 05 March 2021 by 5:00 PM, EST.

5. TERMS AND CONDITIONS OF THIS EOI:

This is a request for expression of interest (EOI) only, and issuance of this EOI does not constitute a commitment on the part of Corus International, nor does it commit Corus to pay for costs incurred in the preparation and submission of an application. Further, Corus International reserves the right to reject any or all EOI applications received if such action is considered to be in the best interest of Corus. EOI applications are submitted at the risk of the applicant. All preparation and submission costs are at the applicant's expense.

Shortlisted potential and interested suppliers/wholesalers will be notified of the result of this EOI and will be added to the Corus's Supplier Data base to receive future request for questions or request for proposals for all procurements above Micro-purchase threshold (\$ 10,000) falling under simplified procurement procedures (\$ 250,000).

Attachment# 1
Vendor Information Sheet

Company Full Name (all other affiliated branches)		
Physical address		
Postal address		
Telephone number		
Fax		
Website		
e-mail		
Point of contact		
Capability areas (choose from the list above)		
<p>I, the undersigned (ENTER FULL NAME), certify that the information provided above is accurate, correct, complete, up-to-date, and true at the time of EOI submission.</p>		
Name & Title	Signature	Date

Standard Provision:

Public Statements. Contractor agrees that any statements to third parties or other public statements regarding the Company, or this Agreement, will be approved in advance in writing with the Company.

Prohibitions and Compliance:

Anti-Terrorism: U.S. Executive Order and U.S. law prohibits transactions with, and the provision of resources and support to, any individual or entity that it knows, or has reason to know, is an individual or entity that advocates, plans, sponsors, engages in, or has engaged in terrorist activity, including those individuals and entities on terrorist related lists publicized by the U.S Government, the United Nations, and the European Union. It is the legal responsibility of the Contractor to ensure compliance with this Executive Order and all applicable law. This Agreement is null and void if it is determined that the Contractor has in the past failed, or in the future fails, to comply with this Executive Order, or if it is determined that the Contractor and/or its agents, owners or partners are listed on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons (SDN) list. This provision must be included in all Subcontracts and Subawards issued by the Contractor under this Agreement. For further information, see www.treas.gov/ofac.

Foreign Corrupt Practices Act: By signing this Agreement, the Contractor hereby certifies that the Contractor or any agents thereof: a) have not and will not pay, offer to pay, or authorize the payment directly or indirectly of any monies or things of value to any government official or employee, or to any political party or candidate for political office for the purpose of influencing any act or decision of such official or of the Government, b) are not and will not become an official or employee of the Government during the term of this Agreement, c) have not and will not solicit or attempt to solicit any additional personal compensation, credit, gift, gratuity, or thing of value directly or indirectly, from any the Company employee in order to obtain or retain business or direct business to any person, d) have not and will not include, directly or indirectly, the amount of any bribes or kickbacks in the price of this Agreement and will notify the Company immediately if any the Company staff member requests any form of gift, commission, or personal discount.

In no event shall the Company be obligated under this Agreement to take any action or omit to take any action which the Company believes in good faith would cause it to be in violation of any

laws, including without limitation the U.S. Foreign Corrupt Practices Act.

Safeguarding and Child Protection Policy: The Company believes that all persons have the right to be protected from all forms of harm, abuse, neglect and exploitation. All contractors are required to comply with the Company's **Safeguarding and Child Protection Policy** attached hereto as **Attachment C**. By signing this agreement, Contractor certifies that Contractor and Contractor staff have read this policy and will comply with the requirements set within.

Trafficking In Persons: The Company has a zero-tolerance policy regarding all forms of trafficking in persons, including but not limited to: Forced labor, sex trafficking, bonded labor, debt bondage among migrant laborers, involuntary domestic servitude, forced or indentured child labor, and child soldiers. Contractor and employees,

lower-tier contractors and/or consultants of the Contractor shall not engage in any form of trafficking in persons during the period of performance of this Agreement.

Compliance with Laws and Policies: Contractor shall comply with all laws, rulings, regulations and codes of ethics that are applicable to Contractor. Contractor shall be solely responsible for acquiring all necessary permissions, permits and authorizations necessary to perform all work and services under this Agreement.

Ethics Reporting Hotline. The Company's Ethics Reporting hotline allows Contractor or Contractor Staff to report unethical or illegal behavior confidentially and anonymously, by phone or on-line. You may independently report issues via the CORUS Ethics Reporting webpage found at www.lwr.org/inform; or for those in the United States by calling toll-free to 1-800-461-9330; for those outside the United States by calling +1-720-514-4400.